

UTAH UNIFORM BUILDING STANDARDS
Form and Procedures for Code Amendments

- (1) All requests for amendments:**
 - (a) shall be submitted to the Division on the attached form and**
 - (b) shall be submitted in correct code editing format and shall contain a cost impact analysis. (Editing format should include ~~strikeout~~ for deletion and underline for additions.)**
- (2) The Division will review the proposed amendments for proper form and cost analysis and return them to the proponent if incorrect or incomplete.**
- (3) The Division will forward the proposed amendments to the appropriate building codes advisory committee(s) based on the particular code(s) affected.**
- (4) The assigned advisory committee(s) will review the proposed change and may meet with the proponent of each amendment. After its review, the committee will make a recommendation to the Commission.**
- (5) The Commission will recommend to the Division the disposition of the proposed amendment which could be any of the following:**
 - (a) deny the proposed amendment;**
 - (b) return the proposed amendment to the proponent with recommendations for specific changes;**
 - (c) return the proposed amendment to the assigned advisory committee(s) with recommendations for specific changes; or**
 - (d) forward the proposed amendment to interested persons and associations for comments or review;**
 - (e) publish the proposed amendment in accordance with the Administrative Rulemaking Act for public comment and hearing. A formal hearing will be held on May 15 and November 15 of each year for all proposed rules that have been published for public comment and hearings.**

UTAH DEPARTMENT OF COMMERCE
DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING
160 East 300 South Salt Lake City UT 84111
PO Box 146741 Salt Lake City UT 84114-6741
E-mail: dsjones@br.state.ut.us
Web www.dopl.utah.gov

REQUEST FOR CODE AMENDMENT

1. Person or Entity Making Request:

Street Address:

City, State, Zip:

Contact Person:

Phone Number:

2. Code to be Amended:
(Include edition)

Section:

Section Title:

3. Proposed Amendment:

(Type entire proposed amendment section in rule change form using ~~strikeout~~ on portions being removed and underline on all new wording.)

4. Purpose of or Reason for the Amendment:

5. Cost or Savings Impact of Amendment:

6. Compliance Cost for Affected Persons ("Person" means any individual, partnership, corporation association, governmental entity, or public or private organization of any character other than an agency.)
(You must break out the impact cost to State Budget, Local Government and you must state aggregate cost to other persons {cost per person times number of persons affected}):

7. Signature:_____

8. Date:_____

